

**CODE ENFORCEMENT BOARD  
CITY OF ORLANDO**

CEB Case No. \_\_\_\_\_

**REQUEST FOR REHEARING**

*This is Request for Rehearing of the Code Enforcement Board's Findings of Fact, Conclusions of Law and Order entered in the above-referenced case. By completing this form, you are making statements under oath. Failure to be truthful is a violation of Orlando City Code Section 43.16, and Florida Statutes pertaining to perjury, which is a felony punishable by up to 15 years imprisonment.*

**INSTRUCTIONS:**

Please complete both pages of this form and be specific when writing your statements. When the form is complete, please contact the Recording Secretary of the Code Enforcement Board at 407-246-3368 to schedule an appointment for returning your information. **INCOMPLETE REQUESTS WILL NOT BE ACCEPTED!** This Request will then be presented at the next regularly scheduled meeting, which is held on the second Wednesday of each month. You will be notified in writing of the Board's decision within ten (10) days after the hearing. The Board's decision shall be its final action on the case. If you have any questions, please call the Recording Secretary at the phone number listed above.

Please note that if you have exercised your right to appeal the Code Enforcement Board's Findings of Fact, Conclusions of Law and Order by filing a Notice of Appeal in the Circuit Court for the Ninth Judicial Circuit in and for Orange County Florida, the Board does not have jurisdiction to consider this request.

Name of person requesting the rehearing: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of property owner: \_\_\_\_\_

Property address that is the subject of the CEB Case Number referenced above:

\_\_\_\_\_

The date of the Code Enforcement Board's Findings of Fact, Conclusions of Law and Order of which you seek a rehearing: \_\_\_\_\_ (please attach a copy of the Order)

***You will not be given an opportunity to address the Board concerning this Request for Rehearing. Make certain that this form and any attachments completely set forth your position. Your request should include new evidence or circumstances that were not presented to the Board at the original hearing. Your request should also state the reason(s) that this new information was not presented to the Board. Upon consideration of your request, the Board will vote whether to grant or deny a rehearing. If the Board grants your request for a rehearing, the Respondent and the City will present the case at the next regularly scheduled Board meeting.***

